File #: BIR-27-011, **Version:** 1

TAMRMS#: B05

BUDGET INFORMATION REQUEST (BIR) - In-Kind City Facility Support to Library
Requested by: Councillor Biermanski
Date of Request: October 24, 2026
Date Response Due: October 30, 2026
Confidential: No

QUESTION

What dollar amount of in-kind city facilities use were provided to the COSA Library from 2024-2026?

RESPONSE

The City of St. Albert maintains a 50-year operational agreement with the St. Albert Public Library Board. The agreement includes terms of lease for the period January 1, 1987 to December 31, 2037. Through the agreement, the City provides all janitorial services, equipment and utilities for their leased area and all common areas, to the standards maintained throughout St. Albert Place.

To offset this the St. Albert Public Library is charged an annual St. Albert Place allocation fee of $208,600.

Administration has not historically assigned direct costs for shared building services for St. Albert Public Library. This approach recognizes agreements in place and reflects the operational efficiencies gained through shared service delivery, while avoiding additional administrative and operational complexities that could increase costs for both these City funded organizations and the City.

Should Council wish to establish a comprehensive understanding of in-kind costs, Administration would require direction and time to identify and assess relevant operating costs, many of which are not currently tracked for allocation purposes.

Report Date: 10/29/2026
Author(s): Elizabeth Budd
Department: Community Services
Department Director: Elizabeth Budd
Managing Director: Dinu Alex
Chief Administrative Officer: William Fletcher