



File #: IR-25-013, **Version:** 1

TAMRMS#: B05

INFORMATION REQUEST (IR) - Commercial Agreement for Placement of Boxes on City Sidewalks

Requested by: Councillor Killick

Date of Request: May 13, 2025

Date Response Due: June 13, 2025

Confidential Response: No

QUESTION

Does the City have a commercial agreement with a company(s) that allows the placement of newspaper boxes on city sidewalks (i.e. in front of post office) and what are the contracted standards for maintenance?

RESPONSE

No, Administration could not find documentation of a formal agreement or service / maintenance standards associated with newspaper boxes. For reference of the original requested sites and current status of “approved” sites for newspaper boxes, please see the Attachment.

In 2012, the City allowed newspaper boxes at specified locations through an informal agreement. At that time, approximately twenty-five (25) locations were identified, of which nineteen (19) locations were within public property and six (6) were to be located on private property.

The City’s allowance of boxes to be installed at the identified sites was subject to the site confirmation from the Transportation Department and the completion of any applicable site actions to address initial site or access concerns to the units. Although specifics of actions and timelines were not formally documented, with the acceptance of each site there was an understanding that the applicant (the St. Albert Leader at the time) was fully responsible for the installation, maintenance, and potential removal upon the request of the City if there were site specific concerns or issues requiring so.

Since 2012, there have been some sites removed based upon the applicant’s decisions and to Administration’s awareness there have not been formal issues or direction from the City to remove any infrastructure. In addition, Administration has not received requests for “new” installations, although in the review for response to this IR, there was one site found not on the initial list, located at Euston Place at Erin Ridge Road.






Of the original requests made, there are a total of six (6) sites that remain with newspaper boxes, to which three (3) of these are located on public property.

Report Date: May 13, 2025

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Managing Director: Adryan Slaght
Chief Administrative Officer: William Fletcher

Attachment: Table 1: Newspaper Box Site Requests (2012)

Location	Public or Private Site	Exists in 2025	Photos (2025)
Wakefield Blvd & Westwood Dr	Public	No	
Woodlands Rd & Woodcrest	Public	No	
79 Mckenney Ave	Private	No	
Parkwood Drive & Portman	Public	No	
Pineview Drive & Pembroke Crescent	Public	No	
Page Dr at corner of Boudreau	Public	No	
15 Perron Street	Private	Yes	
Carnegie Drive, Servus Place West	Public	Yes	
Carnegie Drive, Servus Place South	Public	Yes	
Hebert Drive - Tim hortons / Gateway Village	Private	Yes	
45 Inglewood Dr (Sierras of Inglewood)	Private	No	
35 Erin Ridge Road	Private	No	
North ST Alb Trl. (Tim Hortons Beside Walmart/ Save on Foods)	Private	No	
Riel Business Park (Riel Drive)	Public	No	
Grandin Road at Gordon Crescent	Public	No	
Gate Avenue & Grange Drive	Public	No	
Campbell Rd. & Corriveau Ave	Public	No	
Otter Crescent West	Public	No	
Otter Crescent NE on Oakridge Dr South	Public	No	
Oak Vista Drive & Oakcrest Terrace	Public	No	
Erin Ridge Drive at Estate Crescent - by bus stop	Public	No	
Ellesmere Dr by Edgemont Pt	Public	No	
Sturgeon Hospital - Boudreau Rd	Public	No	
Rivercrest Cres	Public	Yes	
470 St Albert Trail - Tim Hortons on Lennox Dr	Private	Yes	
Euston Place at Erin Ridge Road*	Public	Yes	

*Note - this site was not on the original 2012 request and was found during inspections in 2025.